



HELPFUL ARTICLES

In the past I have provided steps to do some activities in GroupWorks. The following are the articles and the dates they were published.

<u>DEFINING GROUPWORKS</u>	<u>OCTOBER 2019</u>
<u>PLACING GROUPWORKS ICON ON YOUR SMART PHONE'S HOME PAGE</u>	<u>NOVEMBER 2019</u>
<u>PLACING GROUPWORKS ICON ON YOUR I-PHONE'S HOME PAGE</u>	<u>DECEMBER 2019</u>
<u>DUPLICATING EVENTS</u>	<u>JANUARY 2020</u>
<u>SAVING CALENDAR TO PERSONAL CALENDARS</u>	<u>FEBRUARY 2020</u>
<u>TOO MANY NOTICES FROM GROUPWORKS?</u>	<u>MARCH 2020</u>
<u>RSVP'ing AN EVENT</u>	<u>APRIL 2020</u>
<u>CREATING A POST</u>	<u>SEPTEMBER 2020</u>
<u>CREATING SUBGROUPS</u>	<u>DECEMBER 2020</u>
<u>ADDING A MEMBER TO A SUBGROUP</u>	<u>JANUARY 2021</u>

If you have questions about a specific function in GroupWorks you can always try the SUPPORT menu selection where there are "HOW TOs" and "FAQs".

I welcome suggestions, questions, and requests for assistance.

Thank you,

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