

## Gold Wing Road Riders Association



# The Director Award Recognition Program for Treasurer

Revised January 1, 2021

## Purpose...

To have prestigious awards consisting of three levels of recognition for the GWRRA Finance Corps that acknowledge and honor notable Treasurers, who are industrious, dedicated, and worthy of consideration for further advancement. These levels will be...

- Senior Treasurer
- Merit Award
- Treasurer of the Year Award

Annually, GWRRA will recognize and honor outstanding Treasurers who have distinguished themselves through performance and dedication above their peers. Once an Officer achieves Senior status, they qualify to be further recognized by being selected to receive the "Merit Award". From the pool of "Merit Award" recipients the "Treasurer of the Year" will be selected.



The Design of the Treasurer Award patch has **the background matching the Eagle Officer pin** and provisions to add the "Position held", the "Merit Award" and the "Treasurer of the Year" patch to the bottom of the initial Senior patch as illustrated to the right.

Utilizing the pool of leadership talent available in the Senior Officer Corps is an additional resource to share responsibilities and assist in situations where an advisory team is needed.

Another objective is to increase the opportunities for qualified Officers to continue developing personally and provide their Chapter or District the benefit of their advanced skills and experience.

By offering a competitive environment we encourage our Officers to be the best they can be and provide a method to recognize those who achieve superior levels of accomplishment.

## Candidates for Senior Recognition...

Officers who hold the position of Chapter Treasurer or District Treasurer are eligible to be considered candidates for the Senior Officer recognition provided they are **ABOVE AVERAGE** and excel in the execution of their position expectations. Only Officers who have distinguished themselves by demonstrating excellence in service to the Membership will be recognized with this title.

The Senior recognition is reserved for those Officers who are currently in their position and have at least 2 years' experience contributing to the Association at a level deserving of merit with respect to the appointment.

## **Criteria for Senior Candidate Consideration...**

As a Treasurer, a Senior candidate should have been performing several tasks during their tenure: Specifically, a strong candidate:

- Submits their fully completed financial reports and 990N filing in accordance with requests from the Director of Finance
- Assists their Chapter or District in preparing annual plans and budgets
- Reconciles finances monthly and provides a report to their appointing Officer
- Attends Business Meetings, providing a financial report
- Exercises good stewardship and fiscal management for the Association

Additionally, a Senior Treasurer candidate should exhibit multi-faceted behavioral or performance skills. The following criteria exemplifies characteristics of a strong candidate for this consideration:

- Presents a positive role model
- Focuses on supporting Members
- Manages disgruntled Members or leadership issues with fairness and integrity
- Supports GWRRA programs, goals, policies, and procedures
- Conveys a positive attitude and demonstrates the use of a Team approach
- Possesses good written and verbal communication skills
- Takes objective instruction well from their appointing Officer
- Maintains good working relationships with Chapter, District, and Teams GWRRA

## **Nomination and Approval for a Senior Officer...**

An appointing officer must exercise fairness and integrity in considering a candidate for Senior Officer recognition. Without bias, the appointing Officer must conscientiously and thoroughly assess any candidate. Therefore, it is expected that any Senior Officer Candidate meet the above criteria and be able to fulfill the expectations of the Senior Officer position. The approval process for awarding the Senior Officer recognition follows:

- Chapter Treasurer nominations require the Chapter Director to complete the Officer Appointment Form and obtain the concurrence of the District Treasurer and the Director of Finance.
- District Treasurer nominations require the District Director to complete the Officer Appointment Form and obtain the concurrence of the Director of Finance.

The Officer Appointment Form shall be emailed to the Director of Finance and the Director of GWRRA. Copies of paperwork concerning Senior Officer Appointments shall be emailed, once approved, to the Home Office and maintained at the respective levels.

## **Expectations of Senior Officers...**

The primary expectation of a Senior Officer is their willingness and ability to assist their Appointing Officer and Core Team with task-oriented assignments, while continuing to satisfy the demands and responsibilities of their position. The Senior Officer Program is an opportunity to learn while doing and will provide the foundation for consideration of the next level of service.

**The Senior Officer should fulfill the following expectations:**

- Be a positive **ROLE MODEL**
- Assist with mentoring and coaching other volunteer Officers and Team Members
- Assist with planning and staging events and activities within the Chapter, District and the Association.

- Assist new Chapters with advice, expertise, and coaching to develop a strong foundation of leadership and financial reporting.
- Assist other Chapters or Districts that may require support or experience in planning their budgeting, gatherings, or activities.
- Assist in the communication flow of the Association at all levels.
- Support the Association in improving image, visibility, growth, and retention.
- Endeavor to be a mediator and a solution minded problem solver for Officers and Members alike.
- Assist with targeting and developing new officer prospects.
- Be a vigilant steward of Association and Member assets and financial welfare.

### **Senior Officer Approvals...**

Officers appointed to the position of “Senior” will receive the Senior Award patch depicting their level, Chapter or District and they will hold this honorary designation for their life in GWRRA. You are always highly encouraged to wear your Senior Award patch. An Officer can be considered again for a Senior Award in the new position they hold.

### **Candidates for Merit Award and Treasurer of the Year Award...**

Annually, GWRRA recognizes and honors outstanding Senior Officers who have distinguished themselves through performance and dedication. Merit Award recipients will be announced 2 months before Wing Ding. They will receive their recognition on the “Awards and Recognition Day.”

Nominations for recognition are requested from each District 4 months prior to Wing Ding. Finance will request nominations from the District Director for consideration. The Director of Finance will review the nominations, including the District Director as appropriate, and select those that are felt deserving of recognition. These selections will be submitted to the Director of GWRRA. Nominations are encouraged from all Districts.

All nominations submitted are considered for the Merit Award. While not a hard and fast rule, the Director of Finance will attempt to recognize one outstanding Treasurer from each District.

From the Merit Award recipients, the Treasurer of the Year Selection Committee will select a “Treasurer of the Year” with concurrence of the Director of Finance. The “Treasurer of the Year” recipient will not be revealed until Wing Ding.

### **Criteria for Merit Award and Treasurer of the Year Award Consideration...**

The following criteria should be considered in evaluating potential nominees:

- An active Senior Treasurer and current member in good standing.
- Actively and positively promotes all GWRRA programs
- Assists their appointing Director with financial planning as well as planning and executing their GWRRA Programs and functions
- Participates in the budgeting process of their Chapter or District
- Promotes, supports, and participates in as many as possible Chapters and District functions
- Actively works with their appointing Director to target and develop future leaders.
- Demonstrates the teachings of GWRRA by serving as an outstanding Team Leader and a supporting Team Member.

## **Nomination for Approval Merit Award and Treasurer of the Year Award...**

To be considered for these prestigious awards, nominations must be submitted with a written statement attesting to their activities and support, any unique qualities or accomplishments, and other reasons for consideration. The written nomination material will be the only information considered during the selection process; therefore, it must be as complete and descriptive as possible.

- Chapter Treasurer requires the written recommendation of the Chapter Director with the concurrence of the District Treasurer and the Director of Finance.
- District Treasurer requires the written recommendation of the District Director with concurrence of the Director of Finance and the Director of GWRRA.

The written nomination material and the Officer Appointment Form shall be emailed to the Director of Finance. Copies of paperwork concerning Senior Officer Appointments shall be maintained at the respective District and Association levels. These materials will be used to determine the Merit Award winner from each District and from those recipients the Treasurer of the Year will be selected by the Director of Finance and the Director of GWRRA. Merit Award recipients are encouraged to attend Wing Ding.